



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY

(भारत सरकार :: गृह मंत्रालय)

(Government of India: Ministry of Home Affairs)

हैदराबाद – 500 052

Hyderabad – 500 052

TENDER ENQUIRY NO.: 12013/11/2023/Trg/MCTP-III
(MCTP Phase - III Programme)
DATED 09th JANUARY, 2023

DESIGN, DEVELOPMENT AND DELIVERY OF 2 WEEKS COMPONENT(MODULES)
FOR A MAXIMUM OF 9 (NINE) MID-CAREER TRAINING PROGRAMMES(MCTP)
PHASE – III AT SVP NPA, HYDERABAD FOR IPS OFFICERS FROM 2ND HALF OF
2023 AND ONWARDS AT A RATE OF 2 TO 3 PROGRAMMERS PER YEAR

Date of Tender Enquiry : January 09th, 2023.

Closing date & time for submitting bids : March 15th, 2023 at 1700 hrs



सरदार बल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(भारत सरकार : गृह मंत्रालय) (Government of India : : Ministry of Home Affairs)
हैदराबाद – 500 052 HYDERABAD – 500 052.

No. 12013/11/2023/Trg/MCTP-III(RFP)

Dated the 09th January, 2023.

NOTICE INVITING REQUEST FOR PROPOSALS THROUGH E-TENDERING

Subject : Open Tender Enquiry for design, development and delivery of 2 Weeks component(Modules) for a maximum of 9 (nine) Mid-Career Training programmes(MCTP) Phase – III at SVP NPA, Hyderabad for IPS officers from 2nd half of 2023 and onwards at a rate of 2 to 3 programmers per year – Regarding.

Sir,

SVP National Police Academy, Shivarampally, Hyderabad, Ministry of Home Affairs (MHA), Govt. of India invites Request For Proposals (RFP) on e-tendering mode on two bid system from Indian Institutions of repute fulfilling terms and conditions as per the attached RFP document for design, development and delivery of 2 Weeks component (Modules) for a maximum of 9 (nine) Mid-Career Training programmes (MCTP) Phase – III at SVP NPA, Hyderabad for Indian Police Service (IPS) officers from 2nd half of 2023 and onwards at a rate of 2 to 3 programmers per year.

2. The bidding Indian Institutions should be able to demonstrate strong capabilities in teaching of Law Enforcement, Police Sciences and Management and should have a strong and commendable track record of running academic and training programmes in this field especially for senior level Civil Servants.

3. The assignment would be for delivering 2 week modules for a maximum of 9 (Nine) Mid-Career Training Programmes Phase-III at SVP National Police Academy, Hyderabad from 2nd half year 2023 and onwards at a rate of 2 to 3 programmes per year, in which the selected Academy/Institution would be required to undertake the design, development and delivery of modules for a maximum 9 (Nine) Programmes for the IPS Officers of the level of Superintendent of Police as per the schedule to be prescribed by the Academy. The selected Academy / Institution would be required to execute the work in coordination with Sardar Vallabhbhai Patel National Police Academy (SVPNPA), Hyderabad, India. The selected Indian Institution may tie up with Indian / Foreign Institution(s) or with Indian/foreign speakers individually and get the best speakers / practitioners on the topics of the modules.

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4. The salient features of the tender enquiry are as follows :

a)	Tender Enquiry No.	No. 12013/11/2023/Trg/MCTP-III
b)	Description of assignment	Design, development and delivery of 2 Weeks component(Modules) for a maximum of 9 (nine) Mid-Career Training programmes (MCTP) Phase – III at SVP NPA, Hyderabad for IPS officers from 2nd half of 2023 and onwards at a rate of 2 to 3 programmers per year.
c)	Duration of the assignment	Five years (Maximum)
d)	Type of Tender Enquiry	Open Tender Enquiry
e)	Bid System	Two-Bid System (Two separate folders containing separate technical and financial offers)
f)	Bid validity	Bid should be valid for 180 days from the date of opening of bid.
g)	Earnest Money Deposit.	Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee for Rs.17,00,000/- (Seventeen Lakhs only) , drawn from any nationalized bank in favour of 'The Director NPA Administration Account No. 52020141259, SVP National Police Academy, payable at SBI Shivarampally, IFSC Code : SBIN0020335, Hyderabad
h)	Release of RFP	09 th January, 2023
i)	Date of pre-bid meeting	15 th February, 2023 at 1100 hrs (online)
j)	Last date of online submission of proposal	15 th March, 2023 by 1700 hrs.
k)	Last date of receipt of EMD in original by SVP NPA, Hyderabad	15 th March, 2023 by 1700 hrs.
l)	Opening of Technical Bids	16 th March, 2023 at 1230 hrs.
m)	Technical Presentation to be made by the bidder before the Evaluation Committee	28 th March, 2023 from 10:00 hrs onwards and on 29 th March, 2023 if required
n)	Opening of Financial bids	12 th April, 2023 at 1100 hrs
o)	Final approval and notification of award	19 th April, 2023
p)	Signing of contract / agreement	02 nd May, 2023
q)	Addressee and Address at which EMD in original is to be submitted	The Administrative Officer (Admin), SVP National Police Academy, SVP NPA – P.O, Shivarampally, Hyderabad, Telangana – 500 052. Tel. No. 040 24234440 E-mail : rjayanthi@svpnpa.gov.in
r)	Addressee and Address for correspondence and queries	Assistant Director (MCTP), Sardar Vallabhbhai Patel National Police Academy, SVP NPA – Post, Shivarampally, Hyderabad, Telangana - 500 052. Contact No. 040 – 24234486 E-mail : bhushangb@svpnpa.gov.in

- 5) The tender document / RFP consisting of eligibility criteria, scope of work and other details to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be downloaded from Central Public Procurement Portal (<https://eprocure.gov.in> / <https://eprocure.gov.in/eprocure/app>)
- 6) Possession of valid Digital Signature Certificate(DSC) and enrolment / registration of the bidder on the e-procurement/e-tender portal is a prerequisite for e-tendering.
- 7) Interested Academy/institution can download the tender document from Central Public Procurement Portal (<https://eprocure.gov.in> / <https://eprocure.gov.in/eprocure/app>) and bid should be submitted through the same website. Bids submitted other than on CPP Portal will not be accepted. The eligible bidders should have the digital signature certificate (DSC) issued by SIFY / TCS / nCode / eMudra or any agency authorised by Controller of Certifying Authorities, Govt. of India.
- 8) Bidders can access and download the tender documents from CPP Portal and can fill them with all relevant information and submit the completed tender document online on the website: (<https://eprocure.gov.in> / <https://eprocure.gov.in/eprocure/app>). The downloading of tender documents shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such tenders are liable for outright rejection.
- 9) Tender shall be submitted online only at CPPP website. Bidders are advised to refer the Bidders manual kit for e-submission of the bids online through the Central Public procurement portal available at the website: <https://eprocure.gov.in> / <https://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/ registered in e-procurement should enroll/register before participating through the website <https://eprocure.gov.in> / <https://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost.
- 10) All the documents as per tender requirement including soft copy of the EMD along with Commercial Information should be uploaded online and further, no documents will be accepted offline. However, Earnest money deposit (EMD) in original should reach SVP National Police Academy before the last date of receipt of bids in addition to uploading online. Bids submitted without any of the specified/required documents online will summarily be rejected.

- 11) Scanned copy of EMD should be uploaded online. Earnest Money Deposit (EMD) for Rs.17,00,000/- (Rupees Seventeen Lakhs only) should be deposited in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee drawn from any nationalized bank in favour of 'The Director NPA Administration Account No. 52020141259, SVP National Police Academy, payable at SBI Shivarampally, IFSC Code : SBIN0020335, Hyderabad. **Bids without EMD will not be considered.** Tender Reference Number or details should be mentioned on the backside of the original EMD and the same should reach SVP National Police Academy, Hyderabad before due date of submission of bids.

Terms and Conditions

1. The TIA (Tender inviting authority) will not be responsible for any kind of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. For any query/clarification regarding e-tendering process, the bidders are requested to contact M/s National Informatics Center (NIC) on the 24X7 helpdesk No.0120-4200462, 08826246593 and 040 24235999 or send mail to cphp-nic@nic.in / support-eproc@nic.in.
2. Offers are to be submitted online on CPP Portal (<https://eprocure.gov.in> / <https://eprocure.gov.in/eprocure/app>) separately for both Technical and financial bids(BoQ) as specified in para 3 below and in enclosed RFP document upto 1700 hrs on 15th March, 2023. The tender completed in all respect must be uploaded on <https://eprocure.gov.in> / <https://eprocure.gov.in/eprocure/app> in two folders i.e. two folder systems [Folder-1 EMD, Technical Bid, etc and Folder 2: Financial Bid(BoQ)]. All the pages of bid being submitted must be sequentially numbered by the bidder irrespective of the nature of content of the documents before uploading.
3. The following signed and scanned documents in .pdf/xls/rar file format must be uploading in Folder-I :
 - a) **Folder - 1 : Technical Bid :**
 - i) Should contain soft copies of the Technical Proposal along with supporting documents titled "Technical Proposal", required for evaluation of technical eligibility of the bidder.
 - ii) The following signed & scanned documents in .pdf / .xls / .rar file format must be uploaded in Folder - 1 :
 - (a) Completed format of "Letter of Bid" as per Annexure - I.

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- (b) Completed draft Course Design for 2 Weeks Module as per Annexure – II of the RFP.
- (c) Completed Proposal submission form as per Annexure – IV of the RFP.
- (d) Completed CVs of all speakers as per Annexure – V of the RFP.
- (e) Scanned copy of EMD / EMD exemption document.
- (f) The details of commercial information must be filled in “Commercial Information.xls” (excel file). A screenshot of the commercial information is attached as Annexure -VI for ready reference. However, details must only to be filled in excel file only.
- (g) Completed form of “Certificate of Authority by Authorized Signatory” as per Annexure – VII of the RFP.
- (h) Completed Technical proposal as per Annexure – VIII of the RFP.

b) Folder II : The Financial bid (In excel file BoQ) :

- i) The details must be filled in “Financial Bid – BoQ.xls” (excel file). A screenshot of the BoQ file is attached as Annexure-IX for ready reference. However, details must only to be filled in excel file only.
- ii) The BOQ template must not be modified or replaced by the bidder, else the bid submitted is liable to be rejected.
- iii) The bidder to quote the cost of design, development of teaching and learning material and delivery of the modules (2 weeks) of one MCTP Phase-III programme in physical mode at SVP National Police Academy, Hyderabad.
- iv) Cost of delivery modules of one programme in Physical mode will be taken into consideration for evaluation.
- v) The venue of the program to be conducted would be arranged and paid for separately by the SVP NPA and, therefore, the cost of the venue, boarding and lodging charges of the participants and the travel cost of the participants need not be included as part of the price bid.
- vi) The amount quoted here should be the net amount and the taxes, levies and duties applicable in India should be shown separately to calculate the total amount.
- vii) Price shall be quoted in Indian Rupees only.
- viii) The prices once accepted by the SVP NPA shall remain valid till the successful completion of 9 (Nine) MCTP Phase-III programs at the rate of 2 to 3 programmes per year.

4. The Bid / Tender submitted shall necessarily remain valid for **180 days** after the date of bid opening. If any bidder withdraws his tender before the said period, SVP NPA shall-without prejudice to any other right or remedy, be at liberty to forfeit the EMD/Bid Security submitted along with the bid.
5. No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned back, without interest within one month of the opening of financial bid. If the quotation is accepted and the contracted Institution fails to undertake the assignment, their EMD / Bid Security will be forfeited without any further notice.
6. The Director, SVP National Police Academy reserves the right to accept/reject any or all the bids without assigning any reason.
7. The contract is liable to be cancelled, if the institution failed to fulfil any of the contractual obligations and the SVP NPA reserves the right of forfeiture of the performance guarantee.
8. The bidder will be blacklisted by the SVP NPA in case of the above condition being invoked.
9. The SVP NPA reserves the right to extend/curtail the duration of the assignment.
10. The Director SVP NPA reserves the right to cancel the contract without pre-notice, forfeit the EMD/Bid security deposit or recover any damages for any breach of contract.
11. Notwithstanding any of the conditions and clauses indicated in the Tender form, the Director, SVP NPA has the whole and sole right to accept or reject either the lowest or any other valid bid and or cancel the Tender without assigning any reasons thereto.
12. Performance Guarantee Clause : The successful bidder on receipt of letter of Acceptance should submit a FDR(Fixed Deposit Receipt)/Bank Guarantee(BG) @ 3% of the total value of the contract for the first (initial) three programmes, as security for due fulfilment of the contract. This shall be in the form of **Term Deposit Receipt / Bank Guarantee** drawn from any nationalized bank in favour of **'The Director NPA Administration Account No. 52020141259, SVP National Police Academy, payable at SBI Shivarampally, IFSC Code : SBIN0020335, Hyderabad** which shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the contracted institution. No interest will be payable for "Performance Guarantee".

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13. Presentation of proposals - The bidder may be required to make an online presentation of their proposals at their cost before the evaluation committee on the dates as specified by the Academy. A team from Govt. of India/Academy for evaluation of onsite facilities may also visit these institutions to assess their capacities for conduct of the programme.

Encl : MCTP Phase-III RFP document,
Financial Bid (BoQ in excel) &
Commercial Information(in excel format).

(**Bhushan Gulabrao Borase**)
Assistant Director (MCTP)
For Director

Copy to :

1. The Under Secretary, Police-1 Division, Police Training (PT) Section, MHA, New Delhi for information.
2. AC(Admin.), SVPNPA – For floating NIT & RFP in the e-procurement portal.
3. Programmer, SVP NPA, Hyderabad – For hosting the NIT & RFP in the Academy website.



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(भारत सरकार :: गृह मंत्रालय)
(Government of India: Ministry of Home Affairs)
हैदराबाद (Hyderabad) – 500 052

Request for Proposal (RFP)
for selection of an Indian Institution of
repute for conducting Modules of
Mid-Career Training Programmes(MCTP)
Phase – III for IPS Officers from
2nd half of 2023 and onwards

Closing Date & Time : **15th March, 2023 at 1700 Hrs.**

RFP No: **12013/11/2023/Trg/MCTP-III**

Date: _____

Name of Bidder

Address of the bidder

.....

.....

Signature of Bidder

(This document is non-transferable)

This document contains 36 pages including the cover page

MCTP Section, SVP NPA
Shivrampally, Hyderabad – 500 052
(Telangana – India)
Tel. No. +91-40-24234486
Fax : +91-40-24015179
Email: mctp3@svpnpa.gov.in

I N D E X

Sl. No.	Nomenclature	Topic	Pages	
			From	To
1	Chapter 1	Introduction-Indian Police Service	03	-
2	Chapter 2	Mid-Career Training Programme (MCTP) - Background	03	04
3	Chapter 3	Partner Institution and Scope of work	04	07
4	Chapter 4	Pre-Bid Meeting	07	08
5	Chapter 5	Submission of Proposal and criteria for evaluation	08	12
6	Chapter 6	Technical Proposal	13	17
7	Chapter 7	Clarification on Technical Bid	17	-
8	Chapter 8	Structuring of Proposal	17	-
9	Chapter 9	Miscellaneous	17	-
10	Chapter 10	Other information	17	20
11	Chapter 11	Timeline	21	-
12	<i>Annexure-I</i>	<i>Format of Letter of Bid (LOB)</i>	22	23
13	<i>Annexure-II</i>	<i>Blank Template for 2 weeks MCTP Phase-III Course Design</i>	24	-
14	<i>Annexure-III</i>	<i>Two weeks MCTP Phase-III course design of the earlier program conducted in the past at SVP NPA, Hyderabad</i>	25	26
15	<i>Annexure-IV</i>	<i>Proposal submission form</i>	27	-
16	<i>Annexure-V</i>	<i>Format of curriculum vitae (CV) for Speakers</i>	28	-
17	<i>Annexure-VI</i>	<i>Screenshot of commercial information</i>	29	-
18	<i>Annexure-VII</i>	<i>Certificate of Authority by Authorized Signatory</i>	30	-
19	<i>Annexure-VIII</i>	<i>Format for submission of Technical offer</i>	31	32
20	<i>Annexure-IX</i>	<i>Screenshot of Financial Bid / offer</i>	33	-
21	<i>Annexure-X</i>	<i>Proforma of Bank Guarantee for Contract Performance Security</i>	34	35
22	<i>Annexure-XI</i>	<i>Glossary of Abbreviations</i>	36	-

Disclaimer: The information contained in this Request for Proposal (RFP) document or subsequently provided to the Partner Institutions, whether verbally or in documentary form by or on behalf of SVPNPA, Hyderabad ("Client") or any of its employees, is provided to the Partner Institutions on the terms and conditions set out in this RFP document and any other terms and conditions subject to which such information is provided. This RFP document is not an offer or invitation to any other party. The purpose of this RFP document is to provide the Partner Institutions to whom it is issued, with information to assist the formulation of their Proposal submission. This RFP document does not purport to contain all the information each partner Institution may require. Client and their employees and/or advisors make no representation or warranty and shall incur no liability under Law of Contract, Tort, the Principles of Restitution or unjust enrichment or otherwise for any loss, expense or damage, which may arise from or be incurred or suffered in connection with anything contained in this RFP document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP document and any assessment, assumption, statement or information contained therein or any matter deemed to form part of this RFP document, the award of the work and any other information supplied by or on behalf of Client or their employees, advisors or otherwise arising in any way from the selection process for the work. Client may in its absolute discretion, but without being under any obligation to do so, amend or supplement the information in this RFP document. The information that Client is in a position to furnish is limited to this RFP document and the information available at the contact addresses given in Data Sheet. This RFP document and the information contained herein are confidential and for use only by the person to whom it is issued. It may not be copied or distributed by the recipient to third parties (other than, in confidence to the recipient's professional advisor). In the event that the recipient does not continue with the involvement in the work in accordance with this RFP document, the information contained in the RFP document shall not be divulged to any other party. The information contained in the RFP document must be kept confidential. Mere submission of a responsive Proposal does not ensure selection of the Partner Institution. The Client reserves the right to reject all or any of the Proposals without assigning any reason whatsoever. The Client reserves all the rights to cancel, terminate, change or modify this selection process and/or requirements of bidding stated in the RFP document, at any time without assigning any reason or providing any notice and without accepting any liability for the same.

1. Introduction-Indian Police Service (IPS)

- 1.1 Indian Police Service (IPS) is one of the three All India Services constituted under the provisions of Article 312 of the Constitution of India. IPS Officers provide senior level leadership to police forces in the States as well as at the Centre. Though the minimum qualification for being selected into IPS is Bachelor's Degree in any discipline, given the high level of competition, many of the officers selected have Master's Degree and an outstanding academic record. They come from a wide range of backgrounds such as History, Political Science, Literature, Economics, Sociology, Psychology, Public Administration, Physics, Mathematics, Agricultural Sciences, Engineering, Medical Sciences, Law etc.
- 1.2 Appointment to IPS is done in two ways, namely, direct recruitment conducted by the Union Public Service Commission (UPSC) every year and by promotion of the State Police Service (SPS) Officers. Upon selection through UPSC, each officer is allocated to a State Government.
- 1.3 The Direct-Recruit officers of the Indian Police Service undergo :
 - (i) 15 (fifteen) weeks Foundation Course at the Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie.
 - (ii) 46 (forty six) weeks Basic Course at Sardar Vallabhbhai Patel National Police Academy (SVP NPA), Hyderabad, various attachments with Central Police Organisations and 29 weeks of on-the-job training in districts. The Foundation Course, the Basic Course and various attachments form part of the Induction Training of about 2 (two) years duration.
- 1.4 The Officers promoted from the State Police Services to IPS, also undergo Induction Training of 6 (six) weeks at SVP NPA, Hyderabad.
- 1.5 On completion of the basic training, officers are posted to respective States allocated to them and assigned postings as Sub-Divisional Police officers which require professional skills & knowledge, appropriate sensitization, orientation, management & leadership qualities. After a few years of experience, they are promoted to district level posts and are entrusted with a wide range of functions relating to the prevention and detection of crime and maintenance of law & order of the district.

2. Mid-Career Training Programme (MCTP) – Background

- 2.1 Given the highly responsible and critical positions that officers are required to hold, it is imperative that they possess the necessary knowledge, skills and attitudes to discharge their responsibilities effectively. With this in mind, a system of Mid-Career Training Program (MCTP) has been launched which would enable the IPS officers to acquire **next level competencies**. The MCTP has three phases viz. Phases-III, IV and V for IPS Officers who have put in 7-9, 14-16 and 24-26 years of

service, respectively. Performance in these MCTP courses would be evaluated and satisfactory completion of the programme would be a pre-condition for officers to get promoted to higher pay scale.

- 2.2 The MCTP Phase- III marks an important milestone as it is the very first in the series of the Mid-Career Training Programmes. The target audience of the MCTP Phase-III is officers with 7 to 9 years field experience presently posted as Superintendents of Police. About 70-90 IPS officers attend every MCTP Phase III programme.
- 2.3 MCTP Phase-III is of 4 weeks duration. **The whole program would be delivered at SVP NPA, Hyderabad, India.** MCTP Phase-III program is expected to build on the field experience gained by the participants in the initial years of their Service. The training should give them an opportunity to test the validity of their field experience and help them acquire new competencies – knowledge, skills and attitudes – to prepare them to effectively discharge their responsibilities in the senior leadership roles. The MCTP Phase-III programs need to be delivered twice / thrice a year to a batch size of about 70 - 90 participants in each program with admissibility of 10% as additional strength in each program. Since the numbers are relatively large, they may be required to be divided in smaller groups for syndicate groups/other group activities etc. The programme is completely residential. The broad pedagogical approach is to blend academic instructions with exposure to relevant professional experience including peer learning, both National and International, to situate the concepts being discussed in appropriate context.
- 2.4 The Academy designs and conducts the programme for 2 weeks out of the total duration of 4 weeks. **The objective of this Request for Proposal (RFP) is to identify an Indian Institution of repute to give management and global policing exposure to the participants for the remaining 2 weeks duration.** The partner institution is expected to draw up on a pool of national and international subject matter experts, eminent successful practitioners as well as internal speakers to deliver the programme. The 2 weeks programme proposed to be outsourced would entail around 25 to 30 hours of classroom instruction per week. The exact dates of the training will be decided by the Academy in consultation with the Partner Institution. A co-ordinator from the Academy will be in constant touch with the Partner Institution for effective design and delivery of the programme.

3. Partner Institution and Scope of work

- 3.1 The proposed Partner Institution must be a top ranking Indian Institution / Consortium of Indian Institutions with proven expertise in the fields of Law Enforcement / Police Sciences / Management and should have a commendable record of running academic and training programmes especially for police officers / senior civil servants. **Consulting firms are not eligible for bidding.**

- 3.2 **Thematic Inputs** : The selected Institution is expected to deliver modules (2 Weeks programme) at SVP National Police Academy, Hyderabad. The expectation from the Institution will be to provide inputs on themes & topics given below :

Module 1 – “Management Module”

Duration - One week

[Five working days a week & 6 hours training per day]

	Themes and Topics for Management
A.	Theme – Leadership
	a. Leadership Styles & Strategies
	b. Leadership in Crisis & Decision Making
	c. Why Leaders Fail?: Navigating Derailment Challenges
	d. Strategic Management & Change Management
	e. Effective Communication in Organization
	f. Perception Management and Building Brand image of Police
	g. Leading with emotional Intelligence
B.	Theme – Self Improvement
	a. Soft skills
	b. Stress Management for self as well as for subordinates
	c. Personal Effectiveness
C.	Theme – Innovation
	a. Innovation for better results
	b. Encouraging innovation in workplace

For this module, partner institution may tie up with Indian / foreign institution/s or with Indian / foreign speakers individually and get the best speakers / practitioners on the above mentioned topics.

Training methodology desired – Experience sharing, Case study method, group discussion, lecture, simulation, role play, films and videos etc.

Module 2 – “Exposure to International Policing”

Duration - One week

[Five working days a week & 6 hours training per day]

	Themes and Topics for International Policing
A	Theme – Professional Skills & Knowledge
	a) Crowd Science – Managing Mega events like Olympics, managing hostile crowds
	b) Terrorism Threat - Global Landscape, Use of technology by terrorists, Anti terror strategies and use of technology to counter terrorism
	c) Urban Patrol Management
	d) Traffic Management
	e) Latest advances in forensic sciences for better investigation
	f) Cyber Crimes and tools for detection of same
	g) Big Data Analysis for crime statistics and criminal profiling
	h) International Law Enforcement Cooperation
	i) Use of Social Media by police and OSINT
	j) New age technologies for policing – Artificial Intelligence (including predictive policing), Machine Learning, Blockchain, Facial Recognition, Drones, Space Technology etc
	k) Policing in events of Natural / Manmade disasters
B.	Theme – Responsive Policing
	a) Citizen Centric Police approaches
	b) Alternate dispute redressal mechanism
	c) Proactive policing strategies
	d) Institutional Framework for effective service delivery
	e) Best policing practices across the world

For this module, partner institution may tie up with Indian / foreign institution/s or with Indian / foreign speakers individually and get the best speakers / practitioners on the above mentioned topics. Here expectation is to learn from international policing approaches on above mentioned topics.

Training methodology desired – Experience sharing, Case study method, group discussion, lecture, simulation, role play, films and videos etc.

As policing is a very dynamic field, Academy may request partner Institution to arrange for session on topics other than ones mentioned above after due consultations and mutual agreement.

3.3 The selected Institution would be required to undertake the following:-

- i) Carry out the detailed design of the 2 weeks Modules **for a maximum of 9 (Nine) Mid-Career Training Programmes (MCTP) Phase – III for IPS officers from 2nd half of 2023 and onwards** to provide inputs on management topics and global policing perspective on the thematic inputs mentioned at para 3.2 above. About 2 – 3 programmes are expected to be conducted every Year. A draft template is enclosed as **Annexure – II**. The partner institution once selected would be required to design the programme in consultation with SVP National Police Academy, Hyderabad.
- ii) Evolve a training methodology which should be based on the principles of Andragogy such as Case Studies / Lectures / Panel Discussions / Syndicate Group Discussions etc.
- iii) Develop pre-course material so that participants would come prepared and also design evaluation measures to test the level of preparation before the participants come for the programme.
- iv) Identify resource persons for different components of the programme and ensure right mix of academic speakers and practitioner speakers, considering that the participants are practicing managers and need strong practical inputs to back theoretical frameworks. Preferably, 40% of the resource persons/speakers should be experts from outside the institution. The institution should clearly indicate the ratio of in-house speakers to guest speakers.
- v) Deliver the 2 Modules (one week each) **for a maximum of 9 (Nine) Mid-Career Training Programmes (MCTP) Phase – III for IPS Officers from 2nd half of 2023 and onwards at the rate of 2 to 3 programmes per year** at SVP NPA Hyderabad.
- vi) Evaluate the performance of each of the participant and submit an evaluation report (numerical measures) to the SVP NPA and also to submit a course report soon after the completion of each programme.

4. Pre-Bid Meeting

- 4.1 Pre-bid meeting : An online pre-bid meeting will be held on 15th February, 2023 at 1100 hours and SVP NPA will address queries of interested bidders requiring any clarification on the terms of the RFP. Interested bidders should send their queries if any, through e-mail to : bhushangb@svpnpa.gov.in / mctp3@svpnpa.gov.in / chsrinivas@svpnpa.gov.in or through speed post so as to reach the Academy latest by 27th January, 2023 (1700 hrs) to :

Assistant Director (MCTP)
Sardar Vallabhbhai Patel National Police Academy
Shivarampally,
Hyderabad - 500 052.
Telangana - India.
Contact No. 040 – 24234486
E-mail : bhushangb@svpnpa.gov.in

In the following format:-

Sl. No	Page Number	RFP Reference (Para No.)	Content of Para requiring clarification	Points of clarification

Note:

- (i) Any requests for clarification received after specified time will not be entertained.
- (ii) Request for the VC (Video-conference) link for pre-bid meeting can be sent on any of above mail ids viz bhushangb@svpnpa.gov.in / mctp3@svpnpa.gov.in / chsrinivas@svpnpa.gov.in well in time.
- (iii) The Corrigendum/addendum (if any) and clarifications to the queries from all the bidders will be posted on the SVP NPA website (<https://www.svpnpa.gov.in>) as well as at CPP Portal online after pre-bid meeting, on or before 21st February, 2023.
- (iv) Any clarification issued by SVP NPA in response to queries raised by prospective bidders shall form an integral part of bid documents and it may amount to an amendment of relevant clause/s of the RFP documents.

5. Submission of Proposal and criteria for evaluation

- 5.1 Submission of Proposal - All eligible Institutions desirous of being selected for delivery of 2 weeks component **for a maximum of 9 (Nine) Mid-Career Training Programmes (MCTP) Phase – III for IPS Officers from 2nd half of 2023 and onwards at the rate of 2 to 3 programmes per year**, will be required to upload their proposal on the Central Public Procurement Portal (CPPP) at <https://eprocure.gov.in> / <https://eprocure.gov.in/eprocure/app>. Proposal received by email or by post will not be entertained.
- 5.2 **Last date for submission of Proposal** - The last date for submission of the composite proposal including the technical proposal and the Financial Bid at CPPP would be **15th March, 2023 by 1700 hours**. The proposals received after closing time will not be accepted, except in case of extension of time limit for submission of bids by SVP NPA.
- 5.3 Proposal – An Institute responding to this RFP should submit their proposal as set of two parts in separate folders :

a) Folder - 1 : Technical Bid :

- i) Should contain soft copies of the Technical Proposal along with supporting documents titled “Technical Proposal”, required for evaluation of technical eligibility of the bidder.
- ii) The following signed & scanned documents in .pdf / .xls / .rar file format must be uploaded in Folder – 1 :
 - (a) Completed format of “Letter of Bid” as per Annexure – I.
 - (b) Completed draft Course Design for 2 Weeks Module as per Annexure – II of the RFP.
 - (c) Completed Proposal submission form as per Annexure – IV of the RFP.
 - (d) Completed CVs of all speakers as per Annexure – V of the RFP.
 - (e) Scanned copy of EMD / EMD exemption document.
 - (f) The details of commercial information must be filled in “Commercial Information.xls” (excel file). A screenshot of the commercial information is attached as Annexure -VI for ready reference. However, details must only to be filled in excel file.
 - (g) Completed form of “Certificate of Authority by Authorized Signatory” as per Annexure – VII of the RFP.
 - (h) Completed Technical proposal as per Annexure – VIII of the RFP.

b) Folder II : The Financial bid (In excel file BoQ) :

- i) The details must be filled in “Financial Bid – BoQ.xls” (excel file). A screenshot of the BoQ file is attached as Annexure-IX for ready reference. However, details must only to be filled in excel file.
- ii) The BOQ template must not be modified or replaced by the bidder, else the bid submitted is liable to be rejected.
- iii) The bidder to quote the cost of design, development of teaching and learning material and delivery of the modules (2 weeks) of **one MCTP Phase-III programme** in physical mode at SVP National Police Academy, Hyderabad.
- iv) Cost of delivery modules of one programme in Physical mode will be taken into consideration for evaluation.
- v) The venue of the program to be conducted would be arranged and paid for separately by the SVP NPA and, therefore, the cost of the venue, boarding and lodging charges of the participants and the travel cost of the participants need not be included as part of the price bid.
- vi) The amount quoted here should be the net amount and the taxes, levies and duties applicable in India should be shown separately to calculate the total amount.
- vii) Price shall be quoted in Indian Rupees only.
- viii) The prices once accepted by the SVP NPA shall remain valid till the successful completion of 9 (Nine) MCTP Phase-III programs at the rate of 2 to 3 programmes per year.

5.4 Bid validity - The Bid submitted by the bidder shall remain valid for 180 days after the date of opening of bids prescribed by SVP NPA. A bid valid for a shorter period shall be rejected by SVP NPA as non-responsive.

5.5 Acknowledgement by bidder :

It shall be deemed that by submitting the Proposal, the bidder has :

- a) Made a complete and careful examination of the RFP.
- b) Received all relevant information requested from the Authority.
- c) Accepted the risk of inadequacy, error or mistake in the information provided in the RFP or furnished by or on behalf of the Authority or relating to any of the matters referred to in para 4.1 above.
- d) Satisfied self about all matters, things and information, including matters referred to in para 4.1 herein above, necessary and required for submitting an informed Application and performance of all of its obligations there under.
- e) Acknowledged that bidder does not have a Conflict of Interest; and
- f) Agreed to be bound by the undertaking provided by bidder under and in terms hereof.

5.6 All the documents as per tender requirement including scanned copy of EMD along with “Commercial Information” sheet should be uploaded online and further, no documents will be accepted offline. However, original Account Payee Demand Draft, Fixed Deposit Receipt, Banker’s Cheque or Bank Guarantee (EMD- Earnest money deposit) should be sent to SVP National Police Academy before the due date of receipt of Technical bid. Bids submitted without any of the required/specified documents online will summarily be rejected. **MSME firms/bidders are exempted for submission of EMD.** In case of exemption of EMD, scanned copy of the document in support of exemption will have to be uploaded by the bidder during bid submission.

5.7 The details of the Tender documents and EMD should be filled and uploaded online. Earnest Money Deposit (EMD) for **Rs.17,00,000/- (Rupees SEVENTEEN LAKHS only)** (Refundable) should be deposited in form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker’s Cheque or Bank Guarantee drawn from any nationalized bank in favour of ‘**The Director NPA Administration Account No. 52020141259, SVP National Police Academy, payable at SBI Shivarampally, IFSC Code : SBIN0020335, Hyderabad** which should be **valid for a period of 180 days** from the date of opening of tender. **Bids without EMD will not be considered.** Tender Reference Number or details should be mentioned on the **backside of the original EMD** and the same should be sent to SVP National Police Academy, Hyderabad before due date of receipt of the tender. No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned in due course of time

- 5.8 **Place of submission of EMD & address of correspondence (for EMD) :**
The Administrative Officer (Admin),
SVP National Police Academy,
SVP NPA – P.O, Shivarampally,
Hyderabad, Telangana – 500 052.
- 5.9 **Performance Security Clause :-** The successful bidder on receipt of letter of Acceptance should submit a FDR(Fixed Deposit Receipt)/Bank Guarantee(BG) @ 3% of the total value of the contract for the first three programmes, as security for due fulfilment of the contract. The FDR/BG should be issued by any Nationalized Bank in favour of the Director, SVP National Police Academy, Hyderabad payable at SBI Shivarampally, Hyderabad within 14 days of the placement of order for due performance as per the provisions contained in GFR-171. Failure on the part of the firm to deposit the performance security within stipulated time Director, SVP NPA, Hyderabad reserves the right to cancel the letter of acceptance. Performance security submitted by the bidder will remain valid for a period of **two and half years from the date of FDR/Bank Guarantee for the first three programmes**. No interest will be payable for “Performance Security”.
- 5.10 The EMD (Earnest Money Deposit) furnished by the successful bidder will be returned only after submission of “Performance Guarantee” @ 3% of the total value of the contract of the first three MCTP Phase-III Programs as security for due fulfilment of the Contract. The selected Institution will ensure that the performance guarantee remains valid for the period of the contract and it will be realized only after written certification by SVP NPA. Based on the conduct of the modules of first 3 programmes, the contract will be renewed for the subsequent 3 programmes and in such case, the partner Institution/University will re-submit Performance Guarantee @ 3 percent of the total value of the contract for the next three programmes.
- 5.11 All the bidders will be required to make a presentation on the Technical Proposal before the Proposal Evaluation Committee on a specified date.

5.12 **The Technical Bid will be for 70 marks.** The Financial bids will be opened for only those bidders who obtain 70% of the marks or more i.e. 49 marks & above **in aggregate. The Technical parameters** are as below:

Sl. No	Criterion for assessment	Maximum Marks
a)	Overall Programme Design with Timetable, Training and evaluation methodology	18
b)	Experience in delivering similar Executive Education programmes for Police officers / Senior civil servants and its reviews/feedback from the client.	20
c)	Suggested Speakers (as per CVs attached)	12
d)	Online presentation on the above 3 (three) points	20
	Total	70

5.13 The following criteria shall be followed while assessing/evaluating/scoring the above

a) Overall program design with Time table, Training and evaluation methodology {para 6.7.4 (i)}

Sl. No.	Criterion	Max. Score
i)	Relevance of the content/demonstrated understanding of the requirements and designing of the modules to be delivered.	6
ii)	Training Methodology	6
iii)	Evaluation of the Training	6

b) Experience in delivering similar Executive Education programmes {para 6.7.4(ii)}

Sl. No.	Criterion	Max. Score
i)	Number of programmes of similar nature conducted during the last 4 Financial Years viz 2018-19, 2019-20, 2020-21 & 2021-22 and their feedback.	10
ii)	Number of Programmes conducted exclusively for Senior Police officers/officers working in the Police Administration during the last 4 Financial Years viz 2018-19, 2019-20, 2020-21 & 2021-22 and their feedback.	10

c) Suggested Speakers {6.7.4 (iii)}

Sl. No.	Criterion	Max. Score
i)	Speakers for management topics & their experience in the field, Job specific skills and knowledge/Technical papers etc.	6
ii)	Speakers/Technical resources on policing topics mentioned at Para 3.2 : Module 2.	6

6. Technical Proposal - The Technical Proposal must contain the following details :

- 6.1 A broad programme design covering the thematic inputs for the indicated items of the RFP document mentioned at para 3.2 above should be submitted in the proposal.
- 6.2 The programme design must be accompanied by a detailed teaching timetable for the duration of the module indicating the title and duration of the sessions and the suggested speakers to cover the inputs. The timetable must also indicate the pedagogical methods to cover the various inputs, viz. lectures, panel discussions and seminars, case studies or any other. A suggested blank template is attached as **Annexure – II** and previous course design conducted for MCTP – III by partner Institution is attached as **Annexure-III**.
- 6.3 The training method of evaluation of participants proposed should be explained in detail.
- 6.4 A brief synopsis of the institution's history and its track record in delivering similar or relevant Executive Education Programmes for senior civil servants and end of course evaluation of similar programmes conducted in the last four years, in this regard. The bidders will be specifically required to append a list of relevant programmes (conducted during the last four Financial years viz 2018-19, 2019-20 & 2020-21, 2021-22) being cited by them for evaluation along with the average feedback for each such programme. This should include :
 - a) List of executive education programs.
 - b) List of education programs exclusively for Police officers / Civil Servants.
- 6.5 A brief background of the key speakers of the Partner Institution, both internal and guest, who would be delivering the instructional inputs must be clearly indicated in the Proposal. The suggested speakers must be recognized authorities on the subject or outstanding Government Practitioners with long-standing experience. In case the applicant institute has a system of recording feedback of performance of the speakers, the proposal may include a brief of performance feedback of the proposed speakers.
- 6.6 Financial Proposal : The Financial Proposal must contain the following:
 - 6.6.1 The Proposal must contain a financial offer by the Partner Institution for delivering **one Programme** at SVP NPA Hyderabad.
 - 6.6.2 Tax imposed by Centre/State Government (if any) from time to time on contracted item/service, will be deducted from the bidder's bill and deposited to Centre/State Government under appropriate budget head/revenue head.
 - 6.6.3 In case there is a major change in the design of the module vis-à-vis the module actually delivered or the list of speakers vis-à-vis the one proposed and duly approved, suitable deductions will be made from the amount payable, with due consultations.

6.7 Evaluation of Proposal - The Proposal will be evaluated in the following manner:

6.7.1 The Proposal Evaluation Committee (PEC) will evaluate the proposal received from the interested institutions based on the following criteria:

Sl. No	Criterion for assessment	Maximum Marks
1	Overall Programme Design with Timetable, Training and Evaluation Methodology	18
2	Experience in delivering similar Executive Education programmes for Police officers / Senior civil servants and its reviews/feedback from the client.	20
3	Suggested Speakers (as per CVs attached)	12
4	Online presentation on the above 3 (three) points	20
5	Indicated Financial Cost	30
	Total	100

The proposal with the highest combined score (quality and cost) shall be selected.

6.7.2 The proposals as evaluated by the Proposal Evaluation Committee will be placed before the Competent Authority for final selection of the Partner Institution.

6.7.3 After the approval of the Evaluation by the competent authority, a separate agreement will be entered into with the selected Partner Institution.

6.7.4 Evaluation Matrix:

- (i) Overall program design with Time table, Training and Evaluation Methodology : The members of the PEC will individually award marks out of 18 for the overall program design with time table, Training and Evaluation Methodology. The numerical average of the marks awarded by these members will be taken as the final marks for the purpose of evaluation of the bid as per the table in Para 6.7.1.
- (ii) Experience in delivering similar Executive Education programmes for Police officers / senior civil servants: This parameter will be a weighted average of two sub criteria: the number of similar programmes organized in the last four financial years (carrying 75% weightage) and the average feedback received for these programmes (carrying 25% weightage). For this purpose, each bidder is required to submit attested copy of participants' feedback for each of its similar Executive Education programmes organized in the last four financial years (2018-19, 2019-20, 2020-21 & 2021-22) and a duly signed worksheet clearly showing calculations to workout average feedback over last four financial years on a percentage scale (0-100%).

Illustration: Assuming that three bids have been received as under :

Bidder	Number of Programmes (75%)	Average Feedback (25%) (Rating out of 100)
A	20	70%
B	12	80%
C	8	90%

Computation of scores: The bidder having conducted the maximum number of programmes will be awarded 100 on this sub-criterion. The other bidders will be allocated marks in proportion to the number of programmes conducted by them as calculated hereunder.

For A

Score for number of programmes = $20/20 = 100\%$

Score for average feedback = 70%

Computation of weighted score:

$100 (75\%) + 70 (25\%) = 92.5/100$

Final weighted score out of 20 = $20 \times 0.925 = 18.5$

For B

Score for number of programmes = $12/20 = 60\%$

Score for average feedback = 80%

Computation of weighted score:

$60 (75\%) + 80 (25\%) = 65/100$

Final weighted score out of 20 = $20 \times 0.65 = 13$

For C

Score for number of programmes = $8/20 = 40\%$

Score for average feedback = 90%

Computation of weighted score:

$40 (75\%) + 90 (25\%) = 52.5/100$

Final weighted score out of 20 = $20 \times 0.525 = 10.5$

Summary:

Weightage	75%	25%
	Number of programmes	Average feedback
A	20	70
B	12	80
C	8	90
Score out of	100	20
A	92.5	18.5
B	65.0	13.0
C	52.5	10.5

- iii) Suggested Speakers: The members of the Proposal Evaluation Committee (PEC) will individually award marks out of 12 for the suggested speakers profile for the programme. The numerical average of the marks awarded by these members will be taken as the final marks for the purpose of evaluation of the bid as per the table in Para 6.7.1.

- iv) **Online Presentation:** The members of the PEC will individually award marks out of 20 for the online presentation by the bidder or his representative. The numerical average of the marks awarded by these members will be taken as the final marks for the purpose of evaluation of the bid as per table in para 6.7.1 above.
- v) **Indicated Financial Cost:** The lowest bidder will be awarded 30 marks. The remaining bidders will be awarded in proportion to their financial bids as indicated below.

Illustration: Assuming that three bids have been received as under:-

- A - 1.5 Crores (150 lakhs)
 B - 1.0 Crore (100 lakhs)
 C - 2.0 Crores (200 lakhs)

Computation of scores: The bidder having the lowest financial bid will be awarded 100 on this sub-criterion. The other bidders will be allocated marks in proportion to the difference in the financial bids submitted by them as calculated hereunder :

Score = (Lowest Financial Bid/Financial Bid) X 100

Here Lowest Financial Bid = 1.0 Crore

Score out of	100	30
A	$(100/150) \times 100 = 66.66$	19.99
B	$(100/100) \times 100 = 100$	30
C	$(100/200) \times 100 = 50$	15

- vi) **Total Score:** The total score out of 100 will be the sum of the scores on each of the criterion as detailed from point to (i) to (v) as detailed above in this para.

6.8 Notwithstanding the process of evaluation enunciated in the foregoing paragraphs, SVP NPA reserves the right to seek further clarification from any or all participating institutions. SVP NPA may require some changes to be carried out in the content, design and delivery of the module as proposed by the bidder. SVP NPA reserves the right to reject any proposal at any time without consulting the participating institution or assigning any reason.

6.9 **Agreement period** - The assignment is for conduct of 2 weeks component **for a maximum of 9 (Nine) Mid-Career Training Programmes (MCTP) Phase – III for IPS Officers from 2nd half of 2023 and onwards at the rate of 2 to 3 programmes per year.** The agreement period shall initially be for the first 3 programmes, which will be renewed for next three programmes (on each occasion), on the same terms and conditions, based on the satisfactory delivery of the modules of the first 3 programmes. SVP NPA reserves the right to determine satisfactory delivery of the module as detailed in Para 6.10 below. The extension would be subject to the existing contract which may be modified suitably by mutual agreement. The selected Institution would, in such case, make suitable modifications to the design and conduct of the module based on the feedback received from SVP NPA.

- 6.10 **Satisfactory Delivery:** Academy will review every programme based on the feedback of the participants on the sessions and overall conduct of the programme. The decision of the Academy regarding satisfactory delivery of the programme or otherwise shall be final & binding.

7. Clarification on Technical Bid

During evaluation of the Technical bids, the Academy reserves the right to ask for any additional document to have more clarification on the documents already submitted by the bidder.

8. Structuring of Proposal : The Bidders shall structure their proposal as follows :

- (a) Proposals shall be prepared with responses contained completely within the cell provided for each item. Bidders are encouraged to be succinct, while providing enough details to fully address every point as directly and factually as possible. Supplementary information may be attached to the proposal. Lengthy narratives shall not be inserted into the body of a direct response. Responses to the RFP should be uploaded online.
- (b) Marketing brochures included as part of the main body of the bid response shall be considered as non-responsive. Such material shall be submitted only as attachments and shall not be used as a substitute for written responses. In case of conflict between the attachments and Bidder's answers in the body of the proposal, the latter will prevail.

9. Miscellaneous :

The Bidder/Partner Institution will ensure that no information, in connection with conduct of the modules by SVP NPA and any issue associated with conduct of the programme, is disclosed to any authority or public or any private entity or an individual, even after expiry of agreement, except with the prior approval of SVP NPA or on demand by any Judicial or Statutory Authorities or Independent External Monitors specifically appointed for the purpose of current RFP.

10. Other Information

- 10.1 **Certificate of Authority:** The Certificate of Authority by the authorized signatory to submit the proposal must be counter-signed by the Head of the Participating Institution as per the format placed at **Annexure-VII** and must accompany the Proposal.

10.2 **Penalty:** In case the partner institution fails to fulfil the obligations as per the terms and conditions of the agreement, SVPNPA may impose a penalty to the extent of 5% of the payment due for the conduct of the modules of the programme. In addition, the performance guarantee may also be forfeited.

10.3 **Right of rejection** – SVP National Police Academy, Hyderabad reserves the right to reject any proposal received after the given due date and time without providing intimation to the interested Institution. Proposals received by e-mail / post would be liable for automatic rejection.

10.4 **Copyrights** - Copyright for all intellectual property (case studies, teaching notes, background readings, etc.) developed under this project will vest with the SVP National Police Academy, Hyderabad.

10.5 **Performance security**

The successful bidder will be required to deposit a performance security in the form of Performance Bank Guarantee @ 3 per cent of the total value of the contract for first three programmes as security for due fulfillment of the contract as per Annexure-X. Based on the conduct of the modules of first 3 programmes, the contract will be renewed for the subsequent 3 programmes and in such case, the partner Institution/University will submit Performance Guarantee @ 3 percent of the total value of the contract for the next three programmes. Performance security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations.

10.5.1 The applicant, by submitting its Application pursuant to this RFP, shall be deemed to have acknowledged that without prejudice to the Authority's any other right or remedy hereunder or in law or otherwise, the Performance Security, if available, shall be forfeited and appropriated by the Authority as the mutually agreed pre-estimated compensation and damage payable to the Authority for, inter alia, the time, cost and effort of the Authority in regard to the RFP including the consideration and evaluation of the Proposal under the following conditions :

- a) If an Institution engages in any of the Prohibited Practices specified in clause (para 10.6) of this RFP.
- b) If the Applicant is found to have a Conflict of Interest as specified in Clause (para 10.7) ; and
- c) If the selected Applicant commits a breach of the Agreement.

10.6 Fraud and corrupt practices

The officers, employees, and speakers of the Institution shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, the Authority shall reject a proposal without being liable in any manner whatsoever to the Applicant, if it determines that the applicant has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively termed as “Prohibited Practices”) in the selection Process.

“Corrupt practice” means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution; and “fraudulent practice” means a misrepresentation or omission of facts in order to influence a selection process or the execution of a contract.

10.7 Conflict of Interest

The term conflict of Interest is defined in Manual of policies and procedure of Employment of Consultants issued by Ministry of Finance, Department of Expenditure, Government of India. The party shall not have a conflict of interest that may affect the selection process. Any Institution found to have a Conflict of Interest shall be disqualified.

10.8 Notification of Award

10.8.1 On successful completion of Tender evaluation process, SVP NPA will notify the successful bidder that their proposal has been accepted.

10.8.2 SVP NPA may elect to notify unsuccessful bidder after completion of each stage or after the contract is awarded.

10.8.3 The scope of work and associated financial implications can be altered at any stage of the programme with mutual consultation between SVP NPA and the selected Institution.

10.9 Signing of Agreement

SVP NPA shall notify the successful bidder that their proposal has been accepted and successful bidder will be invited to sign an agreement, incorporating all relevant clauses between the parties.

10.10 **Arbitration** - In the event of any dispute or difference between SVP NPA and the selected Partner Institution ("Parties"), such disputes and differences shall be resolved amicably by mutual consultation. If such resolution is not possible, then the unresolved dispute or difference shall be referred to arbitration of the sole arbitrator to be appointed by the Secretary, Ministry of Home Affairs on the recommendation of the Secretary, Department of Legal Affairs (“Law Secretary”), Govt. of India. The provisions of Arbitration and Conciliation Act, 1996 (26 of 1996) shall be applicable to the arbitration. The venue of such **arbitration shall be at Hyderabad**. The

language of the arbitration proceedings shall be English. The arbitrator shall make a reasoned award (the "Award"), which shall be final and binding on the Parties. The cost of arbitration shall be shared equally by the Parties to the agreement. However, expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself. Pending the submission of and/or decision on a dispute, difference or claim or until the arbitral award is published; the Parties shall continue to perform all of their obligations under the agreement without prejudice to a final adjustment in accordance with such award.

10.11 Jurisdiction

In case of any dispute, exclusive jurisdiction would be that of a Court in the City of Hyderabad, State of Telangana, India.

10.12 Force Majeure

The failure of a party to fulfil any of its performance obligations as mentioned in the RFP shall not be considered to be a breach of, or default under this RFP in so far as such failure arises from a force majeure event and provided that the party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures with the objective of carrying out the services in accordance with the terms and conditions of this RFP.

- a) A party affected by a force majeure event shall take all reasonable measures to remove such party's inability to fulfil its obligations hereunder with a minimum of delay.
- b) A party affected by a force majeure event shall notify the other party of such event immediately on its occurrence and in any event not later than 48 hours following the occurrence of such event. The party affected by a force majeure event shall also provide 1. Evidence of the nature and cause of such event, 2. Its expected duration and 3. The impact it will have on the performance of the contract. The party affected by a force majeure event shall give notice to the other party of the restoration of normal conditions as soon as possible.
- c) The parties shall take all reasonable measures to minimize the consequence of any force majeure event.
- d) Any period within which a party is required by the contract to complete any action or task shall be extended for a period equal to the time during which such party was unable to perform such action as a result of the force majeure event provided that such party has provided notice to the other party as required above.
- e) It is clarified that merely because performing a part or the whole of its task has become onerous for the successful bidder on account of an unforeseen turn of events, the benefit of force majeure shall not accrue to the successful bidder. It is expected that such bidder has taken adequate precaution and made alternative plans to complete the work.

11. Timeline

Sl. No.	Particulars	Tentative Dates*
1	Issue of RFP Document	09 th January, 2023
2	Last Date for Submission of Pre-Bid Queries	Latest by 27 th January, 2023 (1700 hrs)
3	Pre-Bid Meeting	15 th February, 2023 (at 1100 hrs)
4	The Corrigendum/addendum (if any) and clarifications to the queries raised by bidders	On or before 21 st February, 2023 (after Pre-Bid Meeting)
5	Last Date and Time for submission of Bids	15 st March, 2023 (by 1700 hrs)
6	Last Date and Time for submission of EMD	
7	Address for Submission of Bids	To be uploaded in CPPP portal Link : https://eprocure.gov.in / https://eprocure.gov.in/eprocure/app
8	Date and Time for Opening of Technical Bids	16 th March, 2023 at 1230 hrs
9	Technical Presentation to be made by the bidder before the Evaluation Committee	28 th March, 2023 from 10:00 hrs onwards and on 29 th March, 2023 if required
10	Date and Time for Opening of Financial Proposal	12 th April, 2023 (at 1100 hrs)
11	Final approval & notification of award	19 th April, 2023
12	Signing of Contract / Agreement	2 nd May, 2023

The selected Institution is expected to commence implementation of the project as per the time schedule indicated below :

1	Submission of draft design of the modules along with speakers & methodology	22 nd May, 2023
2	Evaluation and discussion with the selected party on the design of the modules submitted to be completed by	30 th May, 2023
3	Submission of revised design based on discussion with SVP National Police Academy, Hyderabad	16 th June, 2023
4	Approval of module by SVP National Police Academy, Hyderabad	27 th June, 2023
5	Conduct of the modules of the programme	2 nd half of 2023 and onwards

*Note : The dates given are tentative and may change as per the ground requirement / subsequent developments at a later stage and SVP NPA, Hyderabad reserves the right to change the dates at any point of time.

**Format of Letter of Bid (LOB)
LETTER HEAD OF BIDDER**

To,

The Director,
SVP National Police Academy,
SVP NPA – Post, Shivarampally,
Rangareddy District.
Hyderabad ,Telangana, PIN – 500052

Subject : TENDER FOR SELECTION OF AN INDIAN INSTITUTION OF REPUTE FOR DELIVERY OF 2 WEEKS COMPONENT(MODULES) FOR A MAXIMUM OF 9 (NINE) MID-CAREER TRAINING PROGRAMMES(MCTP) PHASE – III AT SVP NPA, HYDERABAD FOR IPS OFFICERS FROM 2ND HALF OF 2023 AND ONWARDS AT A RATE OF 2 TO 3 PROGRAMMERS PER YEAR

Ref: Enquiry No :

Dear Sir,

I/We offer to supply the material/services as per our offered rate/price in accordance with the conditions of the NIT document as available in the website.

This Bid and your subsequent Supply order/Purchase order/agreement/work Order shall constitute a binding contract between us. **I/We** hereby confirm our acceptance of all the terms and conditions of the NIT document unconditionally.

If any information furnished by **me/us** online towards eligibility in this tender is found to be incorrect at any time, penal action as deemed fit may be taken against **me/us** for which **I/we** shall have no claim against S.V.P. National Police Academy.

DSC Holder

If the DSC holder is bidding online on behalf of the bidder, then the scanned copy of Power of Attorney duly notarized on a non-judicial stamp paper of Rs 10 as per format mentioned on next page shall be uploaded along with this Letter of Bid on second page. However, if the bidder himself is the DSC holder, bidding on-line, then no specific document is required.

Yours faithfully,

(Signature of Bidder **OR** Authorised
person of bidder **OR** DSC Holder
bidding online with authorisation from
bidder)

1. Name of Authorised Signatory :
2. Type of Authorisation :
3. Name of the Bidder :
4. Address :
5. e-Mail Address :
6. Mobile/Telephone Number :
7. FAX Number :
8. Place :
9. Date :

Format for Authorisation to DSC holder bidding online on behalf of bidder

NON JUDICIAL STAMP PAPER OF Rs 10/-

I/We do hereby authorise M/s/Mr/.....
Address
for online bidding on behalf of me/us for the e-tenders invited by S.V.P. National Police Academy on Central Public Procurement Portal.

Signature/Seal of the DSC Holder
authorising the bidder for online bidding
on his behalf.

Signature & Seal of the bidder
authorised by the DSC Holder for
online bidding.

Signature & Seal of the NOTARY

Blank template for Course Design for 2 Weeks of MCTP – Phase III
Programme

WEEK 1	 MCTP III Programme				
	Day-1	Day-2	Day-3	Day-4	Day-5
0900 – 1000					
1000 - 1010	Break	Break	Break	Break	Break
1010 – 1100					
1100 -1120	Morning Tea	Morning Tea	Morning Tea	Morning Tea	Morning Tea
1120 - 1200					
1200 - 1210	Break	Break	Break	Break	Break
1210 - 1300					
1300 - 1430	Lunch	Lunch	Lunch	Lunch	Lunch
1430 - 1520					
1520 - 1530	Break	Break	Break	Break	Break
1530 - 1630					
1630 – 1645	Afternoon Tea	Afternoon Tea	Afternoon Tea	Afternoon Tea	Afternoon Tea
1645 – 1730					
Notes					
WEEK 2	Day-1	Day-2	Day-3	Day-4	Day-5
0900 –1000					
1000-1010	Break	Break	Break	Break	Break
1010 –1100					
1100 -1115	Morning Tea	Morning Tea	Morning Tea	Morning Tea	Morning Tea
1115 - 1200					
1200-1210	Break	Break	Break	Break	Break
1210 - 1300					
1300 - 1430	Lunch	Lunch	Lunch	Lunch	Lunch
1430 - 1520					
1520 - 1530	Break	Break	Break	Break	Break
1530 - 1630					
1630 –1645	Afternoon Tea	Afternoon Tea	Afternoon Tea	Afternoon Tea	Afternoon Tea
1645 –1730					
Notes					

**TWO WEEK MCTP PHASE-III COURSE DESIGN OF THE
EARLIER PROGRAMME CONDUCTED IN THE PAST AT
SVP NATIONAL POLICE ACADEMY, HYDERABAD**

WEEK 1	Leadership & Command – Policing in Crisis Situations				
	Monday 3 rd February 2020	Tuesday 4 th February 2020	Wednesday 5 th February 2020	Thursday 6 th February 2020	Friday 7 th February 2020
0930 – 1015 Hrs	*Introductions & Administration Setting of Strategic Issues Paper CSU Faculty	Working through the DIM/ICE Model Professor Keith Still (UK)	Investigative Interviewing 'The PEACE Model' Daren Jay (CSU)	*Cyber Investigations & Data Forensics Mark Cameron (UK)	*The Evolving Terrorism Threat Landscape: ISIS (Global Dimension) Jolene Jerard (International Centre for Political Violence and Terrorism Research, Singapore)
1015-1100 Hrs	*Crowd Science Professor Keith Still (UK)	Continues....	Continues....	*Continues....	*Continues...
1100-1115 Hrs	Morning Tea	Morning Tea	Morning Tea	Morning Tea	Morning Tea
1115 - 1200 Hrs	*Continues...	Continues....	Investigative Interviewing 'Memory & Free Recall Model'	*Continues....	*The Evolving Terrorism Threat Landscape: Al Qaeda in the Indian Sub Continent Dr.Jolene Jerard
1200 - 1300 Hrs	*Continues....	Continues.... Set DIM/ICE Assessment	Continues....	*International Investigations Supt Murray Taylor (AFP-Delhi)	*Continues.....
1300 - 1430 Hrs	Lunch	Lunch	Lunch	Lunch	Lunch
1430 - 1515 Hrs	*Crowd Behaviour Professor Keith Still (UK)	Critical Incident Investigation Tools Case Studies Kerry Johnson (Aus)	'Questioning Techniques' Daren Jay (CSU)	*Leveraging Social Media for Effective Investigations Mark Cameron (UK)	*Terrorist Use of the Internet: Radicalisation and Recruitment-The India Context Dr.Jolene Jerard
1515 - 1600 Hrs	*Continues...	Continues....	Investigative Interviewing 'Conversation Management Model' 'The Suspect'	*Continues....	*Terrorist Rehabilitation: Response and Reintegration Strategies Dr.JoleneJerard
1600 - 1615 Hrs	Afternoon Tea	Afternoon Tea	Afternoon Tea	Afternoon Tea	Afternoon Tea
1615 – 1700 Hrs	*Continues...	Continues....	Continues....	*Crime Scene Integrity/Investigation Planning Derek Forest OBE (CSU)	*Continues...
<i>Notes for Day</i>	<i>*Whole Course Together</i>	<i>*Pre-Course Assessment due by 12noon</i>		<i>*Whole Course Together</i>	<i>*Whole Course Together</i>

WEEK 2	Complex Investigations Management				
	Monday 10 th February 2020	Tuesday 11 th February 2020	Wednesday 12 th February 2020	Thursday 13 th February 2020	Friday 14 th February 2020
0930 – 1015 Hrs	*Forensic Strategies and Developments in Investigations Professor David Sweet OC (Canada)	*Introduction to Disaster Victim Identification & Mass Fatality Incident Management Graham Sunderland (CSU)	Operational Command of a Multi-National Incident, International Case Study Derek Forest OBE (CSU)	Crisis Negotiation (Indian Context) 'Investigating the Siege' Mark Bradley/ Graham Sunderland (CSU)	*Examination/Assessment
1015 – 1100 Hrs	*Continues....	*Continues....	Continues....	Continues....	*Public Order Management/ Mega Event Management Bob Broadhurst OBE QPM (UK)
1100 - 1115 Hrs	Morning Tea	Morning Tea	Morning Tea	Morning Tea	Morning Tea
1115 - 1200 Hrs	*Continues....	*Continues....	Continues....	Continues....	*Continues....
1200 - 1300 Hrs	*Forensic Case Study/The Investigation Plan in Practice Professor David Sweet OC/Derek Forest OBE	*Safeguarding Children Mark Bradley (CSU)	Continues....	The Resolution	*Continues....
1300 - 1430 Hrs	Lunch	Lunch	Lunch	Lunch	Lunch
1430 - 1515 Hrs	*Publicity with Investigations/Maximising Indian Public Assistance Marion Farrelly (Aus)	*Decision Making & Leadership in Crisis/Major Investigations Med Hughes CBE QPM (UK)	Major Investigation Case Studies Dai Malyn (UK)	The Corporate Investigation/ Organisational Liability Case Study Kerry Johnson (Aus)	*Public Order Management/ Mega Event Management Bob Broadhurst OBE QPM (UK)
1515 - 1600 Hrs	*Strategic Leadership in Roads Policing in India Med Hughes CBE QPM (UK)	*Continues....	Continues....	Continues....	*Continues....
1600 - 1615 Hrs	Afternoon Tea	Afternoon Tea	Afternoon Tea	Afternoon Tea	Afternoon Tea
1615 – 1700 Hrs	*Continues....	*Continues....	Continues....	Australian Centre to Counter Child Exploitation (ACCCE) (AFP)	*Continues....
Notes for Day	*Whole Course together (pm)	*Whole Course together (pm) *Strategic Papers due by 12 noon	DIM/ICE Papers due by 12noon		*Whole Course Together

PROPOSAL SUBMISSION FORM

Dated, XYZ

From

To

Sub: Delivery of modules of MCTP Phase III - Submission of Proposal

Sir,

I / We, the undersigned, offer to provide the services for the above work in accordance with your Request for Proposal dated [as mentioned in letter with the RFP Document], and our Proposal. We are hereby submitting our Proposal which includes a Technical Proposal in Folder-I, and a Financial Proposal in Folder-II (BOQ).

If negotiations are held, we undertake to negotiate on the terms and conditions as given in the RFP document. Our Proposal is binding upon us and subject to the modifications resulting from contract negotiations.

Yours faithfully,

Authorized Signature
Name and Title of
Signatory Name of
Institution & Address

FORMAT OF CURRICULUM VITAE (CV) FOR SPEAKERS

(In not more than two pages for each Speaker)

Name of Speaker :
Proposed Position for the assignment :
Name of Institution :
Current Position within Institution :
Detailed Tasks Assigned :
Date of Birth :
Date of joining the Institution :

Key Qualifications:

[Give an outline of Speakers experience and training most pertinent to the current assignment. Describe degree of responsibility held by Speaker on relevant previous assignments and give dates and locations. Use about half a page.]

Education:

[Summarize college/university and other specialized education of Speaker, giving names of schools, dates attended, and degrees obtained. Use about one quarter of a page.]

Publications:

[Briefly summarize the books/ research papers published by the Speaker. Use around quarter of a page.]

Membership in Government/ Quasi-Government Committees/ Bodies (if any):

[Give brief description of the positions held in Committees or Bodies of the Government or other Statutory/ quasi-Government bodies.]

Consultancy experience (if any) :

[Give brief description of consultancy work done, if any, for reputed national/ international organizations by the Speakers in the past five years.]

Participants' Feedback : For the session conducted during 2018-19, 2019-20 & 2020-21 & 2021-22.

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

Date:

[Signature of Speaker]

Full name of Speaker : _____

Screenshot of Commercial Information

[This information must only be filled in “Commercial_Information.xls” (excel file) only available in Folder-I]

SARDAR VALLABHBHAI PATEL, NATIONAL POLICE ACADEMY			
COMMERCIAL INFORMATION			
Tender Ref No.: 12013/11/2023/Trg/MCTP-III			
TENDER : e-Tender for selection of an Indian Institution of repute for delivery of 2 weeks component (Modules) for a maximum of 9(Nine) Mid-Career Training Programmes(MCTP) Phase – III at SVP NPA, Hyderabad for IPS Officers from 2nd half of 2023 and onwards at a rate of 2 to 3 programmers per year.			
Sl No	Particulars	Details	Remarks, if any
1	Details of EMD (if submitted)		
2	Proof of being Manufacturer (for tendered items)		
3.1	Type of registration (SSI/NSIC/MSME/DGS&D etc.)		
3.2	Document reference no & date		
3.3	Issued by		
4	Validity of offer (180 Days From date of Opening of Techno-Commercial Bid)		
Tax Details			
5	GST No.		
6	Rate of Sales Tax i.e. VAT/CST/GST NO		
7	PAN NO		
Payment details (for EFT)			
8	Account Name		
9	Banker's Name		
10	Branch		
11	Address, City/Town, District, State		
12	Account type		
13	A/c No & EFT No		
14	IFSC Code		
15	Firm prices: (The prices quoted are FIRM On FOR Destination basis)		
16	Delivery Schedule		
17	Supply capacity		

Certificate of Authority by Authorized Signatory

I, (name), hereby certify that I am (designation) of the (name of Institution), and that I have signed this proposal on behalf of (name of Institution), being their authorized signatory.

I hereby certify that the submissions made in the proposal are correct and to the best of my knowledge.

I further certify that the Proposal contains the following:

1. Technical Proposal (in Folder-I)
2. Financial Proposal (in Folder-II : BOQ)

Signature of Authorized Signatory _____

Name and Designation _____

Counter-signatures of Head of Institution _____

Address _____

Dated :

FORMAT FOR SUBMISSION OF TECHNICAL OFFER

In order to facilitate the preparation and review of the proposals, the offers should be submitted in the table shown below. In most cases a descriptive response would be necessary and these may be given in separate annexure, with the Annexure Number being mentioned in the column 4 of the table. Where a statement of non-compliance is provided, the Bidder must indicate its reasons and explain its proposed alternative, if applicable, and the advantages and disadvantages to us, of such proposal. Please provide as much information as the bidder believes will help us.

No. (Column 1)	REQUIREMENT (Column 2)	Bidder's Response (column 3)	Relevant Annexure, if any (column 4)
a)	Overall Program design with Time Table [Para 5.13(a)] :		
	i) Indicate the proposed design of modules of Phase – III MCTP that you have submitted your offer covering the philosophy, structure of inputs and how they integrate with one another with the theme of the programme. Enclose the proposed Course Design of the 2 Weeks MCTP – Phase III Programme as outlined in Annexure – II in .pdf format. Course design of the earlier programme conducted in the past is attached at Annexure – III. The Course design is only indicative. The bidder may propose course design in consultation with Management / Police experts to bridge the knowledge / skill and attitudinal gaps in policing services.		
	ii) Indicate how you propose to develop the learning & teaching resources that will be required for the delivery of the modules & your expertise in this regard (this would include resource material such as Case Studies, assignments, exercises & group activities)		
	iii) Indicate the evaluation methodology the bidder propose to adopt to assess the performance of each participant before & after learning takes place.		

b)	Experience in delivering similar executive education programmes [Para 5.13(b)] :		
	<p>Indicate your past experience and the expertise you have in the design & delivery of similar Training Programmes for Senior police officers / Senior civil servants.</p> <p>i) The list of similar programmes organized in the last 4 (four) Financial Years viz 2018-19, 2019-20, 2020-21 & 2021-22, No. of officers trained, level of participants and the average Feedback received for these programmes on a percentage scale (0% – 100%) and its reviews / feedback from the client to be attached in .pdf format.</p> <p>ii) The list of programmes conducted exclusively for Senior Police Officers/Police Administration, No. of officers trained, level of participants & the average feedback/reviews received from the clients for such programmes to be attached as a separate list in .pdf format.</p>		
c)	Suggested Speakers [Para 5.13(c)] :		
	i) Indicate the brief profile of all Police Speakers / Prominent presenters you propose to engage for conducting the sessions & enclose their list & CVs as per Annexure - V.		
	ii) Indicate the brief profile of all Management Speakers / Key presenters you propose to engage for conducting the sessions & enclose their list & CVs as per Annexure - V.		

Note : It may be noted that Bidders will be required to make an online presentation of their proposal.

Authorized Signature
Name and Title of
Signatory Name of
Institution & Address

SCREENSHOT OF FINANCIAL BID / OFFER :

[This information must only be filled in “Financial Bid - BoQ.xls” (excel file) only available in Folder-II]

Tender Inviting Authority: SVP NATIONAL POLICE ACADEMY										
Name of Work/Delivery of 2 weeks component(Module) for conducting of a maximum of 9(Nine) Mid-Career Training Programmes(MCTP) Phase - III at SVP NPA, Hyderabad for IPS Officers from 2nd half of 2023 and onwards at a rate of 2 to 3 programmes per year.										
Enq No: 12013H1/2023/T12/MCTP-III										
Bidder Name										Applicability of Gross Profit
PRICE SCHEDULE										
[This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only.]										
Sl. No.	Item Description	Quantity	Units	BASIC RATE per Unit in Figures To be entered by the Bidder (in Rs.)	Tax (in %)	Tax Amount (in Rs.)	Other duties / Levies Amount (in Rs.)	Total amount with all Taxes & Duties (in Rs.)	Basic Rate (Without Taxes) (in Rs.)	TOTAL AMOUNT In Words
1	Cost of design, development of teaching and learning materials and delivery of the modules of one MCTP Phase-III Programme in Physical Mode covering 70 to 90 participants with admissibility of 10% as additional strength. This should only include the costs for professional time of speakers and discussion leaders and other supporting staff in design, development of teaching and learning material and delivery of the modules, travel costs of speakers and discussion leaders and other supporting staff, their accommodation and living costs in India, work visa costs including travel to Indian Embassies, other expenditure including ground transport in India as well as the cost of evaluation of performance of the participants and the speakers used and University Administration costs. <i>Note (i) - Cost of delivery modules of one programme in Physical mode will be taken into consideration for evaluation.</i> <i>Note (ii) - The venue of the program to be conducted would be arranged and paid for separately by the SVP NPA and, therefore, the cost of the venue, boarding and lodging charges of the participants and the travel cost of the participants need not be included as part of the price bid.</i> <i>Note (iii) - The amount quoted here should be the net</i>	100	program			0.00	0.00	0.00	0.00	Rupees only
Total In Figures				Numeric only Please Enter Positive and Numeric Value Only					0.00	
Quoted Rate in Words				Rupees only						

Proforma of Bank Guarantee for Contract Performance Security

RFP Reference No dated

Date.....

Bank Guarantee Number.....

In consideration of "Sardar Vallabhbhai Patel National Police Academy", Hyderabad (hereinafter called "SVP NPA") having agreed to exempt(hereinafter called "the said contractor(s)") from the demand under the terms and conditions of an agreement/(Purchase Order) No datedmade between.....and.....for providing services of conducting modules of MCTP Phase- III of security deposit for the due fulfillment by the said contractor (s) of the terms and conditions contained in the said Agreement, on production of the bank guarantee forwe, (name of the bank).....(hereinafter refer to as "the bank") at the request of SVP NPA do hereby undertake to pay to SVP NPA an amount not exceeding..... against any loss or damage caused to or suffered or would be caused to or suffered by the government by reason of any breach by the said Contractor(s) of any of the terms or conditions contained in the said Agreement.

2. We (name of the bank).....do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from SVP NPA stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by SVP NPA by reason of breach by the said contractor(s) of any of the terms or conditions contained in the said Agreement or by reason of the contractors'(s) failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of SVP NPA in these counts shall be final and binding on the bank. However, our liability under this guarantee shall be restricted to an amount not exceeding.....

3. We undertake to pay to SVP NPA any money so demanded notwithstanding any dispute or disputes raised by the contractor(s)/Supplier/Vendor(s) in any suit or proceeding pending before any court or tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there-under and the contractor(s)/Supplier/Vendor(s) shall have no claim against us for making such payment.

4. We (name of the bank).....further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of SVP NPA under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till(office/Department) Ministry of Home Affairs certifies that the terms and conditions of the said Agreement have been fully or properly carried out by the said contractor(s) and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the expiry of months from the date hereof, we shall be discharged from all liabilities under this guarantee thereafter.

5. We (name of the bank)further agree with SVP NPA that SVP NPA shall have the fullest liberty without our consent and without affecting in any manner our obligations there under to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by SVP NPA against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability under this guarantee by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part of SVP NPA or any indulgence by SVP NPA to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so releasing us from our liability under this guarantee.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s)/Supplier/ Vendor(s).

7. We (name of the bank).....lastly undertake not to revoke this guarantee during its currency except with the previous consent of SVP NPA in writing.

Dated the _____ day of
for _____
(indicate the name of bank)

GLOSSARY OF ABBREVIATIONS

RFP	Request for Proposal
MCTP	Mid-Career Training Programme
SVP NPA	Sardar Vallabhbhai Patel National Police Academy
MHA	Ministry of Home Affairs
CV	Curriculum Vitae
IPS	Indian Police Service
DoP&T	Department of Personnel & Training
JAG	Junior Administrative Grade
UPSC	Union Public Service Commission
SPS	State Police Service
SP	Superintendent of Police
LBSNAA	Lal Bahadur Shastri National Academy of Administration
EMD	Earnest Money Deposit
Max.	Maximum
BG	Bank Guarantee
CPPP	Central Public Procurement Portal
PEC	Proposal Evaluation Committee
PG	Performance Guarantee
OSINT	open source Intelligence
LOB	Letter of Bid
BoQ	Bill of Quantities
VC	Video Conference
DSC	Digital Signature Certificate