

**SAMAGRA SHIKSHA AXOM
KAHILIPARA, GUWAHATI-781019**

Tender : SSA-42/14/2023-RE

Date: 06/10/2023

INVITATION OF EXPRESSION OF INTEREST FOR STUDIES:

**Longitudinal study on impact of residential training of Science teachers of Secondary level
(e-tender)**



EOI DOCUMENT

(to be used for furnishing EOI by the ELIGIBLE PARTICIPANTS)

Rs. 1500/-

Address for Communication :

**Office of the Mission Director,
SamagraShikshaAxom
Kahilipara, Guwahati -19
Phone No. – 0361- 2380481, 2383803, 2380134
E-mail : ssaassam@rediffmail.com**

1. Mission Director, Samagra Shiksha Axom, Kahilipara, Guwahati-19, Assam invites **Expression of Interest (EOI)** for the following study through e-Tendering process from reputed supplier having average annual turnover of minimum Rs.3.60 lakhs in last three years (turnover of FY 2020-21, 2021-22, 2022-23).

Brief Description	Quantity in Nos.
Longitudinal study on impact of residential training of Science teachers of secondary level	1 study

2. The EOI document can be downloaded from the <https://assamtenders.gov.in>. The Participant who have downloaded the tender document containing the tender detail and terms and conditions, from the website shall submit their tender on-line on the website <https://assamtenders.gov.in>, with proof of payment of non refundable EOI processing fee of Rs. 1500/ (Rupees one thousand five hundred)only
3. The Participant shall also submit the proof for payment of EMD security for Rs. 24000/-(Rupees twenty four thousand) only
4. Participant must mention the proper registered office and correspondence address working phone no/cell No., Fax No. and email ID. No sub/additional addresses will be accepted.
5. To participate in this tender process through e-procurement document, participant should have valid Digital Signature Certificate (DSC) and have to register in the portal <https://assamtenders.gov.in> by themselves.
6. Sub letting of the contract is strictly prohibited.
7. The participant or their authorized representative are invited to attend the pre EOI meeting to be held at the office of the Mission Director, Samagra Shiksha Axom, Kahilipara, Guwahati-19 as per the schedule time.
8. Time frame for EOI activities is as follows:

Sl.No	Schedule	Start Date	Start Time	End Date	End Time
1	EOI Publishing	12-10-2023	9:00 AM	-	-
2	EOI download	12-10-2023	10:00 AM	-	-
3	Pre EOI Meeting	19-10-2023	12:00 Noon		
4	EOI submission	19-10-2023	3:00 PM	02-11-2023	2.00 PM
5	EOI Opening	02-11-2023	3:00 PM	-	-

9. The Mission Director, Samagra Shiksha Axom, Kahilipara, Guwahati-19 reserves the right to change the opening time and date of the tender for administrative reason by notifying the same on the website. This Department will not be liable for any delay in submission of tenders and system errors.
10. Interested and eligible participants may obtain further information or clarification from the office of the State Mission Officer, Samagra Shiksha Axom, Kahilipara, Guwahati-19. Phone : 0361- 2383803, 2380481, 2380134 : e-mail : ssaassam@rediffmail.com

Sd/-
Mission Director
Samagra Shiksha Axom

1. Terms of Reference for Longitudinal Study on the impact of residential training of secondary school teachers.

- **Background:** It has been witnessed that enrolment in Science stream in higher secondary level has decreased over the last few years. This has been an area of concern. In order to popularise the science subject from lower classes so that students find it interesting and will to opt for it in the higher classes, initiative of residential training for teachers of secondary level was undertaken in 2022-23. Training programme was for 5 days to cover 1 day in each of the subjects were Chemistry, Physics, Mathematics, Biology and General English including the exposure to Science Laboratory. The training programme was conducted in phased manner and coverage was as follows:

Sl No	Name of the Districts	Phase	Number of teacher trained	Institute
1	Kamrup & Morigaon	1 st Phase	200	IIT-G
2	Golaghat, Jorhat, Majuli, Sivsagar, Nagaon and South SalmaraMankachar	2 nd Phase	400	IIT-G
3	Baksa, Barpeta, Bongaigaon, Dima Hasao, Goalpara, Hojai, Karbi Anglong and West Karbi Anglong	3 rd Phase	400	IIT-G
4	Tinsukia, Dibrugarh, Charaideo, Lakhimpur & Dhemaji	1 st Phase	400	Dibrugarh University
Total			1400	

Now, in order to see the **impact of the residential training, it is planned to conduct a study.**

Coverage: The study will be conducted in 7 districts viz. Kamrup, Jorhat, Nagaon, Baksa, KarbiAnglong, Charaideo and Dhemaji district will be covered.

25 % of the schools and 30% of teacher trainees of the 7 districts will be covered under the study. Sampling of schools and teachers will be done by the study team.

Data collection: Data will have to be collected through classroom observation, interview with students and teachers. Minimum three visits per school for classroom observation will have to be carried out.

Tools for data collection like Observation Schedule (for classroom observation), Interview Schedule (for teachers and students), Tool for assessment/analysis of students' performance will be designed the by the Study Team and will be finalised after consultation with Teacher Training & Pedagogy and Research & Evaluation components of State Mission Office, SamagraShikshaAxom.

Data analysis: Data analysis will require analysis of classroom observation vis-à-vis the parameters/indicators as per the training objective and students' assessment analysis.

Duration: The study (s) will have to be completed within three months from the date of signing of agreement with Samagra Shiksha Axom

Tentative value : Rs 12.00 Lakh.

The evaluation of EOI will be done on the basis of the following criteria:

#	Criteria	Score
1	Organizational setup and resources available (human)	10
2	Organizational setup and resources available (technical)	10
3	Experience of conducting large scale survey	15
4	Note on mechanism of conducting the study	20
5	Sample Tools for data collection for the study	10
Total		65

Sl.	Criterion	Parameters	Score	Total Score
1	Organizational setup and resources available (human)			10
		10 to 30 persons with one research scholar/expert	5	
		31 to 50 persons with two research scholars	7	
		Above 50 persons with three research scholars/experts	10	
2	Annual average turnover of last Three Years	Turnover of Rs 5 laksh to Rs 12 lakhs	5	10
		Turnover Above Rs 12 lakhs	10	
3	Experience of conducting large scale survey	1 to 5 survey	5	15
		6 to 10 survey	10	
		Above 10 survey	15	
4	Note on mechanism of conducting the study	Method of study	4	20
		Sampling	4	
		Tool development	4	
		Data collection	4	
		Data Analysis	4	
5	Sample Tools for data collection for the study	Relevant but not exhaustive in nature	5	10
		Relevant and exhaustive in nature	10	

Any proposal obtaining less than 70% in Tender Evaluation will be treated as “Not Qualifying the Requirements” and will not be considered further. Only the qualified bidders will be informed for making technical presentation.

Financial bid will be opened for agency/agencies on the basis of Technical evaluation and L 1 will be selected.

Individual working in organization/institution and applying individually must submit EOI through proper channel.

EOI must be submitted through proper channel. Mission Director, SamagraShikshaAxom reserves the right to accept or reject any or all EOI received without assigning any reason thereof.

Further information or clarification can be obtained from SamagraShikshaAxom, Kahilipara, Guwahati-19 during office hours on working days.

2. ELIGIBILITY CRITERIA:

- (a) Full particulars of the constitution, ownership, organization structure and main activities of the prospective consultant, including details of full time professionals
 - (b) Copy of Organization/Institution/NGO registration certificate; business registration license
 - (c) The applicant must submit registration **certificate registered under Societies Registration Act, 1860.**
 - (d) The participant shall have to submit **GST Registration Certificate.**
 - (e) The participant shall have to **submit Income Tax Return for the financial 2021-22.**
 - (f) The participant shall have to submit **Power of Attorney** to the authorized Signatory of the participant or to sign the EOI document, in case if the participant in person does not sign.
 - (g) The participant shall have to submit **Bank Solvency Certificate** issued not beyond six months from the date of uploading of the EOI document from a commercial Bank.
 - (h) The participant should have **experience and past performance** of research works/surveys undertaken in socio-educational field (by organization/institution in last 2 years (FY 2021-22& FY 2022-23) to any Central / State Govt. Organization / PSU. The participant shall have to **submit supporting documents.**
 - (i) Profile of participant
 - (j) The participant must have an average **annual turnover** of minimum Rs. 12.00 lakhs in last three financial years (2020-21, 2021-22 & 2022-23). Audited Balance Sheet **certified by CA** to be furnished accordingly with UDIN No. The participant can submit **CA certificate** of turnover if the Audit report is not ready for the year 2022-23.
 - (k) The participant **should not have been blacklisted** by Central/State Government/PSU entity in India for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices as on date of submission of the proposal - **Undertaking by the authorized signatory need to be provided duly Notarised.**
 - (l) **Participant financial standing:** The participant should not be under liquidation, court receivership or similar proceedings of bankruptcy. participant to provide **duly signed undertaking** to this effect with the EOI.
- participant 's offer is liable to be rejected if they don't upload any of these certificate(s) / document(s) sought in the EOI document.

3. TERMS AND REFERENCE

- I. All the statements, documents, certificates submitted by participants should be signed and sealed by authorized signatory of the participant, owning responsibility for their correctness/authenticity.
- II. Contentions arising out of issues not mentioned in this tender document will be resolved as per GFR-2017, CVC Guidelines, Guideline issued by Ministry of Finance, Govt. of India and Assam Public Procurement Act 2017 and Assam Public Procurement Rule, 2020.
- III. Mission Director, Samagra Shiksha Axom shall be under no obligation to accept the lowest quotation. Further the Mission Director, Samagra Shiksha Axom, reserves the right to reject any or all of the tenders without assigning any reasons.

9. EOI DOCUMENTATION CHARGE:

The participant shall have to pay online Tender document fee of **Rs. 1500/- (one thousand five hundred)** only online

10. EARNEST MONEY DEPOSIT: EMD Rs. 24000.00 (Rupees twenty four thousand) only to be deposited online in Assam tenders

10.1 The **EARNEST MONEY DEPOSIT** shall be forfeited and the participant shall be blacklisted, if the participant withdraws or amends its/his tender or impairs or derogates from the tender in any respect within the period of validity of the tender or if the successful participant fails to furnish the required performance security within the specified period and to sign contract.

11. PERFORMANCE SECURITY:

Within 7 (seven) days of the receipt of notification of award from the Purchaser, the successful participant shall have to deposit of **5% value of the total contract** as performance security deposit. The Performance Security should remain valid for a period of **sixty days** beyond the date of completion of all contractual obligations of the selected participant including warranty obligations, maintenance and defect liability period whichever is the latest. The performance security may be furnished in the form of A/c Payee demand draft, fixed deposit received from commercial bank, bank guarantee from commercial bank in favour of Mission Director, Samagra Shiksha Axom payable at Guwahati.

The performance Security shall be forfeited by Purchaser, in the event of:-

11.1 If the successful participant fails to comply with the requirement EOI Clause, it shall be the ground for the annulment of the award and forfeiture of the performance security. In

such event, the Purchaser may either award to the next lowest evaluated participant or call for new EOI.

11.2 If the successful participant fails to perform the responsibilities and obligations as set out in the EOI to the complete satisfaction of the Purchaser,

11.3 If the successful participant submits misrepresented facts/information to the Purchaser, its/his EOI is liable to be cancelled at any stage of the EOI process.

11.4 Breach of contract by the participant

12. AMENDMENT OF EOI DOCUMENTS

12.1 At any time prior to the deadline for submission of EOIs the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by prospective Participant(s), modify the EOI Documents by amendment and such modification(s), if any, shall be placed in the Assam Tenders Portal. All amendment in the EOI document will be uploaded in the Assam Tenders and will be binding upon the prospective participant(s). All the prospective participant(s) are requested to keep themselves informed regularly regarding the amendment if any, in Assam Tenders Portal.

12.2 Any amendment in the EOI document, as uploaded in the Assam Tenders Portal shall be EOI on the prospective participant(s).

12.3 In order to allow prospective Participants reasonable time in which to take the amendment into account in preparing their EOIs, the Purchaser may, at its discretion, extend the deadline for the submission of EOIs.

12.4 Participant(s) can modify their EOI prior to deadline of submission of EOI. EOI cannot be modified after the deadline of submission of EOI.

13. LANGUAGE OF EOI

The EOI prepared by the Participant as well as all correspondence and documents relating to the EOI exchanged by the Participant and the Purchaser, shall be written in English language. Supporting documents and printed literature furnished by the Participant may be in another language but they shall have to be accompanied by an accurate translation of relevant passages in English language. For the purpose of interpretation of the EOI, all the transaction shall be governed by English language.

14. NON- WAIVER

No relaxation, forbearance, delay, or indulgence by either party in enforcing any of the terms and conditions of the Contract or the granting of time by either party shall be prejudiced or affect or restrict the rights of that party under the Contract, nor shall any waiver by either party of any breach of Contract operate as waiver of any subsequent or continuing breach of

Contract. Any waiver of a party's rights, powers, or remedies under the Contract must be in writing, duly dated and signed by an authorized representative of the party granting such waiver, and must specify the right and the extent to which it has been waived.

15. NOTIFICATION OF AWARD:

The Purchaser shall award the Contract to the Participant whose offer has been determined to be the lowest evaluated EOI and is substantially responsive to the EOI Document, provided that the Participant is determined to be eligible and qualified to perform the Contract satisfactorily.

The successful participant, upon receipt of the LOI, shall furnish the required Performance Security in the form an Account Payee Demand Draft/ Fixed Deposit Receipt/ Bank Guarantee from a commercial bank and shall have to sign a contract agreement with SamagraShikshaAxom within the stipulated time, failing of which the successful participant shall be liable to be blacklisted and barred from participating in any future BID/EOI.

16. PRICING INFORMATION:

- I. All the prices will be in Indian Rupees.
- II. The successful participant(s) shall be entirely responsible for all charges like GST, stamp duties, licence fees, insurance, delivery charges, packaging, levies as applicable.
- III. The successful participant(s) shall be entirely responsible for transportation cost for delivery of the items at Block offices.
- IV. Once offered, the rate remains fixed and must not be subject to change at any reason within the period of the validity of the EOI and contract.
- V. Any cost incurred due to delay of any sort, which is attributable to the participant(s), shall be borne by the participant(s).

18. SIGNING OF CONTRACT AGREEMENT:

The successful participant will have to sign a contract agreement in a non-judicial stamp paper (stamp Paper to be provided by the participant)

19. CONTRACT PERIOD:

The contract shall be for a period of six months from the date of signing of contract.

20. PENALTY CLAUSE FOR DELAY AND UNSATISFACTORY PERFORMANCE:

20.1 Liquidated Damages :If the Selected participant fails to provide Services within the original/re-fixed delivery period(s) specified in the contract, the Purchaser will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, @ 0.5% of the contract value of delayed quantity per week or part of

the week of delayed period as pre-estimated damages exceeding 10% of the contract value without any controversy/dispute of any sort whatsoever.

20.2 Termination for Default and Blacklist

The Purchaser may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Selected participant, terminate the Contract in whole or part and may **blacklist**:

- a) If the successful participant fails to sign the Contract
- b) If the successful participant fails to deposit performance security
- c) If the successful participant fails to deliver any services within the period(s) specified in the Contract, or within any extension thereof granted by the Purchaser
- d) If the successful participant fails to perform any other obligation(s) under the Contract;
- e) If the successful participant, in the judgment of the Purchaser, is engaged in any corrupt or fraudulent practices in competing for or in executing of the Contract, in such event the Purchaser may terminate the Contract in whole or in part.

The purchaser may procure, upon such terms and in such manner, as it deems appropriate, services similar to those undelivered and the Selected participant shall be liable to bear any additional cost incurred by the Purchaser for such similar services. In that case, the successful participant shall continue the performance of the Contract had it not been terminated to the extent of recovery of additional cost, if any.

21. FORCE MAJEURE:

“Force Majeure” shall mean any event beyond the reasonable control of the Purchaser or of the successful participant, as the case may be, and which is unavoidable notwithstanding the reasonable care of the party affected and shall include, without limitation, the following:

- a) war, hostilities, or warlike operations (whether a state of war be declared or not), invasion, act of foreign enemy, and civil war;
- b) rebellion, revolution, insurrection, mutiny, usurpation of civil or military government, conspiracy, riot, civil commotion, and terrorist acts;
- c) confiscation, nationalization, mobilization, commandeering or requisition by or under the order of any government or de jure or de facto authority or ruler, or any other act or failure to act of any local state or national government authority;

- d) strike, sabotage, lockout, embargo, import restriction, port congestion, lack of usual means of public transportation and communication, industrial dispute, shipwreck, shortage or restriction of power supply, epidemics, quarantine, and plague;
- e) earthquake, landslide, volcanic activity, fire, flood or inundation, tidal wave, typhoon or cyclone, hurricane, storm, lightning, or other inclement weather condition, nuclear and pressure waves, or other natural or physical disaster.

22. Delays in the participant's Performance

22.1 Delivery of the performance of the services shall be made by the participants in accordance with the time schedule specified by the Purchaser in the Schedule of Requirements.

22.2 If at any time during performance of the Contract, the participant should encounter conditions impeding timely delivery of the performance of Services, the participant shall promptly notify the Purchaser in writing of the fact of the delay, its likely duration and its cause(s). On receipt of the participant's notice, the Purchaser shall evaluate the situation and may, at its discretion, extend the participant's time for performance with liquidated damages, in which case the extension shall be ratified by the parties by amendment of the Contract.

22.3 A delay by the participant in the performance of its delivery obligations shall render the participant liable to the imposition of liquidated damages unless an extension of time is agreed upon.

23. PAYMENT

23.1 The request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Services performed with delivery challans duly acknowledged by the concerned officials, and by documents submitted pursuant as per the terms and conditions and up-to the fulfilment of other obligations stipulated in the Contract.

23.2 Payment for the works are subject to the satisfaction of the Purchaser to the effect that the terms and conditions of the EOI document of contract have been observed in full and **subject to availability of fund provision.**

24. GOVERNING LAW

The contract shall be governed by and interpreted in accordance with the Laws of Union of India. All legal matters arising out of the EOI process can be taken up at the courts competent to entertain that matter in Guwahati only.

25. RESOLUTION OF DISPUTE

25.1 The Purchaser and the Selected participant shall make every effort to resolve amicably by direct informal negotiation any disagreement or disputes arising between them under or in connection with the Contract.

25.2 If, after 30 (thirty) days from the commencement of such informal negotiation, the Purchaser and the Selected participant have been unable to resolve amicably a Contract dispute, the same shall be referred to the sole arbitration of the Mission Director, SamagraShikshaAxom or any other person appointed by him/her as the ARBITRATOR. The award of Arbitration shall be final and binding on the parties. The place of Arbitration proceeding will be Guwahati. Any dispute which cannot be settled by the Arbitration process is justiciable in the courts within the jurisdiction of Gauhati High Court.

The appellate authority will be as per Assam Public procurement Rule, 2020

(Price Schedule) - Item Rate BoQ

Tender Inviting Authority: Mission Director, Samagra Shiksha Axom
Kahilipara, Guwahati-19, Assam

Name of Work: Longitudinal study on impact of residential training of Science teachers of Secondary level

No. Tender : E Comp. No.:331121 File No.:SSA-42/14/2023-RE

Date: 06/10/2023

Bidder Name :	
<u>PRICE SCHEDULE</u>	
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)	

Sl. No	Text	Quantity study	Rate in Figures to be entered by the Bidder	Amount in figure and words [inclusive of all charges/ taxes/ etc.		Per piece cost
	Item Description			In Rs.	In Words	
1	Research Study	1	Rs. P.			

N:B: To be submitted in commercial bid BOQ only. Not to filled-up in technical bid.
