



DISTRICT HEALTH & FAMILY WELFARE SAMITI Purba Medinipur District

Registration No. - S/IL/10904 of 2002 - 2003

Tamralipta, Purba Medinipur, PIN - 721636

e-mail : dpmu.mdpe@gmail.com Telephone No. - 03228 - 270437

Memo. No. CMOH/PBMD/ASHA/ 6907/2024-25

Date: 20.12.2024

Notice inviting Expression of Interest (EOI) for District Training Centre for Training of ASHAs of Purba Medinipur and Nandigram Health District.

The Chief Medical officer of Health, Purba Medinipur is inviting Expression of Interest for Identification of District Training Centre for Training of ASHAs of Purba Medinipur and Nandigram Health District. "Expression of interest" from bonafied, eligible and Potential NGOs in connection with District Training Center for ASHA Training.

Expression of Interest should be addressed to The CMOH & Secretary, District Health & Family Welfare Samity, Purba Medinipur. Bidder may download EOI documents from the websites www.purbamedinipur.gov.in or www.wbhealth.gov.in

Eligibility Criteria of Selection of District Training Center:-

- The agency must be registered under West Bengal Societies Registration Act for more than 3 years and enrolled under NGO-Darpan portal of the Ministry.
- The annual turnover of the agency should be more than Rs. 5.00 lakhs at least once in the last 3 years.
- The Training site must be made available for more than 3 years either owned by the agency or rented.
- The agency must have a minimum of 3-5 years of experience of field work, community health programmes or experience of conducting trainings under Health/ICDS Department.
- Location of the training site should be within close vicinity from any health facility and community of the district.
- Should have the capacity to run at least two batches of 25-30 participants at a time, with adequate residential facilities and training infrastructure.
- Single/ double bed arrangement with bed side table to accommodate at least 25-30 participants at a time. Adequate residential facilities and training infrastructure should be made available independently or in consortium with other organization/ agencies for such arrangement.
- The training infrastructure should have the following facilities:
 - At least two training halls with capacity of seating 30-35 participants each
 - One hall large enough to comfortable conduct group activity / session
 - Sing boards for facilities, e.g. Lecture room 1, Lecture room 2, Hall, Washrooms
 - Well ventilated rooms
 - Separate toilets for male and female with running water, towel, soap & waste bin
 - Regular supply of electricity and power back up
- Arrangement for food / refreshment etc. for the participant should be made available
 - Drinking water facility
 - Breakfast

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J. The following training logistics must be made available:

- i. White board & marker pen/ Black board & sufficient stock of chalks.
- ii. Audio visual aids with availability of projector and screen
- iii. Stationery items (papers, pens, markers, etc.)
- iv. Accessibility of photocopier machine
- v. Mike & Speakers
- vi. Tables (with additional one round table) and chair / desks, tables should have enough space for writing, place for equipment and materials
- vii. paper for participants
- viii. Communication kit with IEC material as per requirements

K. The agency must have the following human resources:

- i. At least one Training Coordinator, one Assistant Training Coordinator, Accountant (part time)
- ii. Female Warden
- iii. Pantry assistant
- iv. Cleaner
- v. The agency have to deploy district level trainers after being trained by the State Training Centre as per Gol criteria

The selection Criteria are as follows:

1. Number of years of work experience in health sector in the district.
2. Number of years of work experience in other developmental sectors related to health-Education, Sanitation, Nutrition etc.
3. Period of organizational setup in District.
4. Annual Turnover in last two financial years.
5. Residential facility.

Mode of application:-

NGO should submit applications at the officer of the CMOH, Purba Medinipur in their Office Pad (Official letter head) and send their applications along with requisite documents in advance. CMOH of Purba Medinipur will not be responsible for any delay or wrong applications.

Last Date of Application submission: within 03/01/2025, 4 pm.

To whom to apply:-

The application should be submitted on or before the closing date and time as mentioned above. The filled in application along with the required documents should be addressed.

To,

The CMOH & Secretary,

District Health & Family Welfare Samity, Purba Medinipur,

Tamluk, Purba Medinipur, Pin - 721636



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Invalid applications:-

Applications which suffer from any of the following deficiencies will be rejected:

- Application received after the closing date & time
- Application without signature or with signatures in capital letters.
- Application without official seal of the NGO.
- Application without valid enclosures will be invalid.

Chief Medical Officer of Health, Purba Medinipur, Tamluk-721636

Memo. No. CMOH/PBMD/ASHA/ 6907/2024-25 /1 (3)

Date: 20 .12.2024

Copy forwarded for information to the :

- The Additional Mission Director, NHM, Swsathya Bhawan, GN-29, Sector - V, Salt Lake, Kol - 91
- The Programme Officer-II, NHM, Swasthya Bhawan, GN-29, Sector - V, Salt Lake, Kol - 91
- The State Programme Manager (Planning and Community Process), SPMU, NHM, WB, Swsathya Bhawan, GN-29, Sector - V, Salt Lake, Kol - 91



CMOH & Secretary

District Health & Family Welfare Samity

Purba Medinipur

Memo. No. CMOH/PBMD/ASHA/ 6907/2024-25 /2 (5)

Date: 20 .12.2024

Copy forwarded for information to the:

- The District Magistrate & Chairperson, DH&FWS, Purba Medinipur.
- The Additional District Magistrate (in charge of Health) , Purba Medinipur.
- The Dy. CMOH -I / II / III/IV/DMCHO/DTO/DPHNO(RCH) / DPHNO(PH), Purba Medinipur.
- The A.O & Treasurer, DH&FWS, Purba Medinipur.
- The DPM/ DSM/ DAM/ DPC-ASHA, DPMU, Purba Medinipur.



CMOH & Secretary

District Health & Family Welfare Samity

Purba Medinipur



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